



Old Bridge Veterinary Hospital  
3604 Old Bridge Rd  
Woodbridge, VA 22192  
Phone # (703) 494-0094  
Email: [obvhfrontdesk@gmail.com](mailto:obvhfrontdesk@gmail.com)

## **Boarding Service Agreement**

**To help reduce the spread of COVID-19, owners will no longer be allowed in the facility.**

**We care about your pet's health as much as we do yours. If you are showing any signs of illness or have been exposed to COVID-19, we ask that you stay home.**

**In accordance with state guidelines and regulations, we require all owners to wear a mask when dropping off and picking up their pet(s)**

**We will not accept any personal items to stay with your pet (blankets, toys, collars/leashes, carriers, etc.).**

**If you plan on bringing your pet's food, it must be in a hard plastic container that we can sanitize upon intake. Please, label food containers with your pet's first and last name.**

**All pets must be on a leash or in a carrier upon arrival or we will not be able to take them from you.**

### **PLEASE COMPLETE AND RETURN THIS FORM, EITHER IN PERSON OR BY EMAIL, PRIOR TO YOUR SCHEDULED RESERVATION**

If for any reason your pet(s) is picked up or dropped off outside normal operating hours, there will be an additional charge.

#### **Dog boarding drop-off:**

When you arrive, please drive around the building to the lower parking lot to the parking spaces labeled "Reserved for boarding pick up and drop off" then call to check-in. After check-in, a staff member will wave you over to the kennel gate and escort you and your dog(s) inside. Once we have securely placed our leash on your dog, you may remove your leash and collar to take with you. Your dog's food and/or medication can be left outside of the kennel gate. We can only allow 1 family member inside the gate for pick up and drop off.

#### **Cat boarding drop-off:**

When you arrive, please park in the upper parking lot in front of the building, then call to check-in. After check-in, place your carrier and any food and/or medications outside the front door. A staff member will bring your cat inside and return your carrier to you. Please allow us time to do so as we cannot keep them here.

#### **Small Animal boarding drop-off:**

When you arrive, please park in the upper parking lot in front of the building, then call to check-in. After check-in, place your pet and all supplies outside the front door. A staff member will be out shortly to bring your pet and everything inside.

For small animals, owners must provide a cage with a lid and all supplies (food, bedding, etc.) required for the stay. We will change the bedding a minimum of every 3 days. There will be an additional charge on top of the cost for supplies if the owner fails to provide enough for their pet's stay.

#### **Pick-up for dogs:**

When you arrive, please drive around the building to the lower parking lot to the parking spaces labeled "Reserved for boarding pick up and drop off", then call to check-out. Payment arrangements will be made over the phone. After the payment process is complete, a staff member will meet you at the kennel gate. If you have any food and/or medication remaining we will return this first. Next, we will escort you inside the gate to pick up your dog. Remember to bring your dog's leash and collar with you. We will ask you to put your leash and collar on before we remove ours, then escort you out of the gate.

#### **Pick-up for cats:**

When you arrive, please park in the upper parking lot in front of the building, then call to check-out. Payment arrangements will be made over the phone. After the payment process is complete, please place your cat's carrier

outside the front door. A staff member will retrieve your carrier and leave any remaining food and/or medication, then they will bring out your pet.

**Pick-up for small animals:**

When you arrive, please park in the upper parking lot in front of the building, then call to check-out. Payment arrangements will be made over the phone. After the payment process is complete, a staff member will first bring out any remaining supplies, then they will bring out your pet.

**CLIENT/PATIENT INFORMATION:**

Owner's Name (First & Last) \_\_\_\_\_

Phone # at which we can reach you \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Emergency Contact Name and Phone # \_\_\_\_\_

Pet(s) Name \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

**FEEDING INSTRUCTIONS:**

*If your pet is prone to gastrointestinal issues or is on a special diet, please be sure to bring your pet's food, as a sudden change in diet may worsen these issues or cause diarrhea which we will treat at the owner's expense.*

Will we be feeding our food or your pet's own food?  Kennel food (Hill's Science Diet)  I brought my pet's own food

How often would you like us to feed your pet?  1x day  2x day  3x day

If only 1x day, would you like us to feed in the  Morning  Afternoon  Evening

How much do you feed at each serving? \_\_\_\_\_

**MEDICATION INSTRUCTIONS:**

\*Additional fees apply. Please consult a staff member for more details\*

Is your pet currently taking any medications that will need to be administered while boarding?  Yes  No

**#1 MEDICATION:**

Medication Name/Strength: \_\_\_\_\_

How much? (Dose): \_\_\_\_\_

How often is the medication given?  1x day  2x day  3x day  Other \_\_\_\_\_

What time of day is the medication given:  Morning  Afternoon  Evening

What time was the medication last given? \_\_\_\_\_

**#2 MEDICATION:**

Medication Name/Strength: \_\_\_\_\_

How much? (Dose): \_\_\_\_\_

How often is the medication given?  1x day  2x day  3x day  Other \_\_\_\_\_

What time of day is the medication given:  Morning  Afternoon  Evening

What time was the medication last given? \_\_\_\_\_

**#3 MEDICATION:**

Medication Name/Strength: \_\_\_\_\_

How much? (Dose): \_\_\_\_\_

How often is the medication given?  1x day  2x day  3x day  Other \_\_\_\_\_

What time of day is the medication given:  Morning  Afternoon  Evening

What time was the medication last given? \_\_\_\_\_

**ADDITIONAL SERVICES:**

\*The following services may be provided for an additional fee. Please consult with a staff member for pricing.\*

Would you like your dog to receive a bath from our kennel staff during their stay?  Yes  No

**\*\*Our boarding facility does not offer cat baths.\*\***

Would you like your pet to receive a nail trim from our kennel staff during their stay?  Yes  No

Does your pet have a scheduled appointment with our grooming department?  Yes  No

If yes, when? (Date)\_\_\_\_\_ A grooming release form must be filled out and returned prior to drop-off to ensure services can be performed.

**If your pet(s) is scheduled to have a bath, pick up is after 2:00 p.m. and before 5:30 p.m Monday through Friday and between 1:30- 2:30 pm on Saturday.**

\*\*\*Due to hour changes, we have temporarily discontinued boarding diabetic animals. We have also stopped offering extra walks. If there is a medical reason that your pet requires extra walks such as; being geriatric, in kidney failure, or on medications that cause your dog to urinate frequently, please let us know.\*\*\*

The undersigned pet owner hereby certifies that he/she agrees to these provisions. Said owner further agrees that by executing this agreement on one entry of his/her pet into the kennel, the provisions hereof constitute a continuing agreement between Old Bridge Veterinary Hospital and the pet owner for any subsequent boarding of the pet(s). Owner agrees to pay rates with all additional care charges, prior to the release of the pet. Owner represents that the pet is in good health and has had all vaccinations (requirements include: Rabies, Distemper, Bordetella and a negative fecal for dogs and Rabies & Distemper for cats and ferrets). Owner further acknowledges that it is solely the responsibility of the owner to provide proof of up-to-date vaccinations prior to boarding. **Owner agrees that if his/her pet shows any sign of aggression toward the staff or the other boarders, he/she must make arrangements to have his/her pet picked up immediately.**

Owner agrees to pay for all reasonable veterinary services including treatment for parasites while the pet is under the care of the kennel. Kennel disclaims any liability for pets except to provide reasonable care and service, and the owner acknowledges that the pet is boarded solely at owner's risk. Please note that baths may be given to dirty pets at our discretion and at the cost of the owner. We furthermore require any dog boarding 21 days or more to have a mandatory bath prior to pick up, at the cost of the owner. If a pet is not picked up by 7 days after the checkout date, the owner acknowledges that the kennel shall have an express right to transport the pet to any shelter or other person to satisfy liens for nonpayment of services.

Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_

**PERMISSION FOR PHOTOS:**

Would you like Old Bridge Veterinary Hospital to post pictures of your pet(s) on social media (including Facebook)? Only your pet's first name will be used, however, you can request that your pet's name not be used at all.  YES  NO