

Boarding Service Agreement



Business Hours

Mon-Fri 8:30 AM - 5:30 PM
Sat 8 AM - 3 PM
Sun - Closed

Holiday Hours

New Year's Day - Closed
Memorial Day - 8:30 AM - 2 PM
Fourth of July - Closed
Labor Day - 8:30 AM - 2 PM
Thanksgiving - Closed
Christmas - Closed

Old Bridge Veterinary Hospital
3604 Old Bridge Rd
Woodbridge, VA 22192
Phone # (703) 494-0094

Email: obvhfrontdesk@gmail.com

PLEASE COMPLETE AND RETURN THIS FORM, EITHER IN PERSON OR BY EMAIL, PRIOR TO YOUR SCHEDULED RESERVATION

Our boarding facility has 5 different sizes of cages plus large runs. Your pet will be placed in the appropriate cage or run according to their size, activity level and/or special needs. You will be charged accordingly. The price difference between each cage size is minimal. You may request that your small dog be boarded in a large cage or run. The sizes that we offer are as follows. Please speak to a staff member for pricing and availability.

Extra small cage: (22" x 28.5")

Medium cage: (33" x 28.5")

Extra Large cage: (57" x 28.5")

Small cage: (28" x 28.5")

Large cage: (46" x 28.5")

Large run: (7' x 3')

Dog boarding drop-off:

When you arrive, please drive around the building, to the lower parking lot, to the parking spaces labeled "Reserved for boarding pick up and drop off", then call to check in. After checking in, a staff member will wave you over to the kennel gate and escort you and your dog(s) inside. Once we have securely placed our leash on your dog, you may remove your leash and collar to take with you. Your dog's food and/or medication can be left outside the kennel gate.

Cat boarding drop-off:

Please bring your cat inside our lobby to be checked into boarding. All cats must be in a carrier. Please allow our kennel staff time to bring your cat's carrier back to you after we have taken them into boarding.

Small animal boarding drop-off:

Please bring your pet and cage inside our lobby to be checked into boarding. For small animals (rabbits, guinea pigs), owners must provide a cage with a lid and all supplies (food, bedding, etc.) required for their stay. We will change the bedding at a minimum of every 3 days. There will be an additional charge on top of the cost of supplies if the owner fails to provide enough for their pet's stay.

Pick-up for dogs:

When you arrive, please drive around the building, to the lower parking lot, to the parking spaces labeled "Reserved for boarding pick up and drop off", then call to check out. Payment arrangements will be made over the phone. After the payment process is complete, a staff member will meet you at the kennel gate. If you have any food and/or medication remaining we will return this first. Next, we will escort you inside the gate to pick up your dog. Remember to bring your dog's leash and collar with you. We will ask you to put your leash and collar on before we remove ours, then escort you out of the gate.

Pick-up for cats:

Please come inside our lobby to check out and pick up your cat. Please remember to have your cat's carrier with you.

Pick-up for small animals:

Please come inside our lobby to check out and pick up your small animal.

If for any reason your pet(s) is picked up or dropped off outside normal operating hours, there will be an additional charge.

CLIENT/PATIENT INFORMATION:

Owner's Name (First & Last) _____

Phone # at which we can reach you _____

E-Mail Address _____

Emergency Contact Name and Phone # _____

Pet(s) Name _____

Arrival Date _____ Departure Date _____

FEEDING INSTRUCTIONS:

If your pet is prone to gastrointestinal issues or is on a special diet, please be sure to bring your pet's food, as a sudden change in diet may worsen these issues or cause diarrhea which we will treat at the owner's expense.

If you choose to bring your pet's food with them, it must be stored in a sealed, plastic container and labeled with your pet's first and last names. **GLASS CONTAINERS OF ANY KIND ARE PROHIBITED.**

Will we be feeding our food or your pet's own food? Kennel food (Hill's Science Diet) I brought my pet's own food

How often would you like us to feed your pet? 1x day 2x day 3x day

If only 1x day, would you like us to feed in the Morning (7am-9am) Afternoon (12pm-2pm)
 Evening (5pm-7pm)

How much do you feed at each serving? _____

If you are bringing treats, when would you like us to give them? 1x day 2x day 3x day

If only 1x day, would you like us to give in the Morning (7am-9am) Afternoon (12pm-2pm)
 Evening (5pm-7pm)

How many would you like us to give them? _____

MEDICATION/SUPPLEMENT INSTRUCTIONS:

Additional fees apply. Please consult a staff member for more details

Due to business hours, we have discontinued boarding diabetic animals and we will not be able to give meds with more the twice a day dosing

Please bring medications/supplements in the original bottle or container.

******Do not mix them in with your pet's food.******

Is your pet currently taking any medications/supplements that will need to be administered while boarding?

Yes No

#1 MEDICATION:

Medication Name/Strength: _____

How much? (Dose): _____

How often is the medication given? 1x day 2x day Other _____

What time of day is the medication given: Morning (7am-9am) Afternoon (12pm-2pm)
 Evening (5pm-7pm)

Was medication given the day of arrival? _____ If so, at what time? _____

#2 MEDICATION:

Medication Name/Strength: _____

How much? (Dose): _____

How often is the medication given? 1x day 2x day Other _____

What time of day is the medication given: Morning (7am-9am) Afternoon (12pm-2pm)
 Evening (5pm-7pm)

Was medication given the day of arrival? _____ If so, at what time? _____

#3 MEDICATION:

Medication Name/Strength: _____

How much? (Dose): _____

How often is the medication given? 1x day 2x day Other _____

What time of day is the medication given: Morning (7am-9am) Afternoon (12pm-2pm)
 Evening (5pm-7pm)

Was medication given the day of arrival? _____ If so, at what time? _____

ADDITIONAL SERVICES:

The following services may be provided for an additional fee. Please consult with a staff member for pricing.

Would you like your dog to receive an extra afternoon walk each day between 1-2 p.m.? Yes No
This is especially recommended for our geriatric boarders.

Would you like your dog to receive a bath from our kennel staff during their stay? Yes No
****Our boarding facility does not offer cat baths.****

Would you like your pet to receive a nail trim from our kennel staff during their stay? Yes No

Does your pet have a scheduled appointment with our grooming department? Yes No

If yes, when? (Date) _____ A grooming release form must be filled out and returned prior to drop-off to ensure services can be performed.

If your pet(s) is scheduled to have a bath, pick up is after 2:00 p.m. and before 5:30 p.m Monday through Friday and between 1:30- 2:30 pm on Saturday. If your pet(s) has a grooming appointment scheduled for the same day as pick up, the groomer will contact you when ready to pick up.

Would you like Old Bridge Veterinary Hospital to post pictures of your pet(s) on social media (including Facebook)? Only your pet's first name will be used, however, you can request that your pet's name not be used at all. YES NO

The undersigned pet owner hereby certifies that he/she agrees to these provisions. Said owner further agrees that by executing this agreement on one entry of his/her pet into the kennel, the provisions hereof constitute a continuing agreement between Old Bridge Veterinary Hospital and the pet owner for any subsequent boarding of the pet(s). Owner agrees to pay rates with all additional care charges, prior to the release of the pet. Owner represents that the pet is in good health and has had all vaccinations (requirements include: Rabies, Distemper, Bordetella and a negative fecal for dogs and Rabies & Distemper for cats and ferrets). Owner further acknowledges that it is solely the responsibility of the owner to provide proof of up-to-date vaccinations prior to boarding. **Owner agrees that if his/her pet shows any sign of aggression toward the staff or the other boarders, he/she must make arrangements to have his/her pet picked up immediately. OBVH reserves the right to refuse services for intact male dogs over 6 months of age. Speak with a staff member for more details.**

Owner agrees to pay for all reasonable veterinary services including treatment for parasites while the pet is under the care of the kennel. Kennel disclaims any liability for pets except to provide reasonable care and service, and the owner acknowledges that the pet is boarded solely at owner's risk. Please note that baths may be given to dirty pets at our discretion and at the cost of the owner. We furthermore require any dog boarding 21 days or more to have a mandatory bath prior to pick up, at the cost of the owner. If a pet is not picked up by 7 days after the checkout date, the owner acknowledges that the kennel shall have an express right to transport the pet to any shelter or other person to satisfy liens for nonpayment of services.

Signature of Owner: _____ **Date:** _____